

**INFORMATION CALL ON REQUEST FOR PROPOSAL
AGENDA
GNC Renewal Plan for 2020-2025**

INTRODUCTION

- About P.A.R.T.N.E.R. and staff on the call
 - Lisett Lebron, GNC Program Manager
 - Douglas Dzema, Executive Director
 - Eugenia Hill, Family Self Sufficiency Director

PURPOSE OF THE CALL and TIMELINE UPDATE

- RFP ID: Renewal for GNC Neighborhood Plan
- BIDDERS' MEETING: May 21, 2019 at 10:15AM (EST) Conference Call: (712) 770-4035 Access code: 343794 Host Pin: 1174
- QUESTION SUBMISSION DEADLINE: May 24, 2019
- SUBMISSION DEADLINE: June 4, 2019, 4:00 PM (EST)

P.A.R.T.N.E.R. is seeking proposals from qualified individuals, firms, and teams (with demonstrated experience) to apply for the renewal grant for the Gateway Neighborhood Collaborative (GNC), with an emphasis on group facilitation and outreach to the Wells Fargo Regional Foundation for the next 5 years. June 2020-June 2025

PROJECT DESCRIPTION & SCOPE OF WORK

- The objective and ultimate goal for this project is provide a comprehensive and detailed evaluation of the current GNC plan and propose a revised renewal implementation plan that will include goals and project milestones for neighborhood growth, development and an 'action plan of programmatic activities' centered in the human capital development and cohesion of the gateway neighborhood residents.
- The renewal plan will include utilizing the community organizing approach of a neighborhood-based strategy of resident input in shaping the neighborhood and prioritizing the neighborhood goals.
- About GNC including:
 - Implementation timeframe (June 2015-June 2020)
 - Current Progress on GNC Goals (short, mid, and long term outcomes) and Milestones- *Lisett to provide details on outputs*
 - Community Engagement
 - Business Engagement
 - Planning and Redevelopment Efforts
 - Our GNC partners

RFP DELIVERY METHOD

- Hand delivery or via certified mail attention to Douglas Dzema by 4PM (EST)
- 881 Amboy Ave, Perth Amboy, NJ 08861 or:ddzema@perthamboyha.org

COMPLETION TIME & PROJECT SCHEDULE

- GNC Renewal Project Initiation and Kick Off: June 24, 2019
- GNC Renewal Community Outreach, Existing Conditions, Financial Analysis, Project List Development, and Project Cost Estimating: August 26, 2019
- Present Draft of GNC Renewal Plan: October 7, 2019
- Application Deadline: October 18, 2019

PROPOSAL SUBMISSION FORMAT

- Summary of Bidder Background
- Financial Information
- Proposed Outcome
- Equipment or Service
- Cost Proposal Summary and Breakdown
- References

SELECTION OF PROPOSALS

Consultant to be selected on the following evaluation criteria. Cost is not the sole factor.

1. Depth of relevant experience of the Consultant team with the efforts of this type, and in technical areas required to successfully complete all previously identified plan elements. Experience with past projects utilizing interdisciplinary skills, related to community planning. Qualifications and previous related work of key personnel and or subcontractors, particularly experience with similar community planning processes. (40 points)
2. Understanding of project milestones, local issues, and needs. There is a strong preference for a community planning consultant that has significant familiarity with the City of Perth Amboy, including prior relevant project or planning experience specific to Perth Amboy. (30 points)
3. Responsiveness to submission requirements. (10 points)
4. Timeframe and cost required to complete the GNC Renewal Plan and phasing deliverables (15 points)
5. Quality of sample materials and qualifications package submitted. (5 points)

We may schedule interviews. Proposers are prohibited from contacting any representatives of the GNC, P.A.R.T.N.E.R., or any other stakeholder associated with this RFP, with the exception of the contact person listed.

WELLS FARGO REGIONAL FOUNDATION:

- Fall Application
- Proposals due: October 18, 2019
- Grant recipients notified: April 25, 2020

OPEN TO QUESTIONS

SITE TOUR: Upon request